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TRANSPORTATION  
COMMISSION

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## *Memorandum*

TO: TransLink® Management Group

DATE: April 21, 2010

FR: Brian Gebhardt

RE: Recommendation for Approval of Booz Allen Hamilton Contract Amendment

- i) Title VI Assessment  
ii) Additional Spare and Revenue Service Equipment for SFMTA

### **Background**

In December 2008, the MTC Operations Committee and TransLink® Management Group approved a multi-year contract with Booz Allen Hamilton to provide technical oversight of the TransLink® Contractor and coordination with the transit operators and other consultants. Staff recommends amending this contract in an amount not to exceed \$1.5 million to engage Booz Allen Hamilton as described below. The MTC Operations Committee approved this item on April 9, 2010.

- **Support for Title VI Assessments (\$500,000):** On February 24, 2010, the Commission approved Resolution 3866, which requires transit operators to transition approximately 34 paper fare products to smart card-only availability. In order to maintain compliance with Title VI of the Civil Rights Act of 1964, MTC recommends conducting a Title VI review to assess the impacts of these fare media transitions on protected communities: low-income, minority, and limited English proficient populations. MTC recommends that Booz Allen Hamilton conduct these reviews. Booz Allen Hamilton has selected Milligan and Company as a subconsultant to provide subject matter expertise to assist in conducting these reviews.
- **Support the SFMTA TransLink® Ticket Vending Machines and Faregates Implementation (\$1,000,000):** On June 5, 2009, the MTC Operations Committee approved \$1,410,000 for Booz Allen Hamilton to provide project management assistance to SFMTA for oversight of the Muni Metro ticket vending machine installation and faregate replacement project (Task 12 of the Contract scope of work). The additional funding requested will extend the period of performance and provide for additional Booz Allen staff to support all elements of the design and implementation of this project. SFMTA is funding this change through the Grant and Cooperative Agreement between MTC and SFMTA, dated August 24, 2009.

### **Recommendation**

MTC recommends that the TMG approve entering into a Contract Amendment with Booz Allen Hamilton in an amount not to exceed \$1,500,000 for capital expenses.

MTC will fund \$500,000 of the Amendment for the Title VI assessments using funds from the TransLink<sup>®</sup> capital budget. SFMTA is providing separate funding in an amount not to exceed \$1,000,000 for the SFMTA portion of this Amendment.

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